



**ACTION REPORT
DESIGN REVIEW BOARD
JANUARY 4, 2011**

- 1) Call to order and Pledge
- 2) Introduction of Board Members
 - Members present: Bruce Smitherman, Terry Herr, Kathi Cook, Vince Pisano
- 3) Approval of December action minutes
 - Motion to approve: Kathy Cook
 - 2nd: Vince Pisano
 - Vote: 4-0, Motion passed
- 4) **Site plan review:** Global Payments Data Center, 12700 Deerfield Parkway, Andrew Pankopp
 - Motion to approve with conditions: Kathi Cook
 - Conditions:
 - The fence along the rear property line shall be black, vinyl clad chain link,
 - The opaque fence shall not be wood or have vinyl inserts,
 - The color of the modular block retaining walls shall be compatible with the building exterior colors,
 - Eliminate the headwalls in the bio retention pond,
 - Reduce the amount of drainage at the entrance drive,
 - Attempt to save the 24" oak at the front northeast of the property,
 - Provide heavy landscape screening of the parking lot from Deerfield Parkway,
 - Provide decorative plantings in front of the building,
 - Coordinate the size of the bio retention pond on all pages of the LDP (site, grading, landscape, etc.) and provide planting detail producing a natural look along Deerfield Parkway.
 - Add mix of evergreens to the hardwoods on the northwest slope, to help screen the rear of the building,
 - Add a sidewalk for access to the smoking area.
 - 2nd: Terry Herr
 - Vote: 4-0, Motion passed
- 5) **Site plan review:** Bethany Gas Station, Bethany Road & Highway 9, Mehdi Khan
 - Motion to approve with conditions: Kathi Cook
 - Conditions:
 - Provide planting area at corner intersection of Highway 9 and Bethany Road (with seasonal color),
 - The minimum height of the specified evergreen screen shall be 10' at time of planting,
 - Maintain plantings as shown in original landscape plan,
 - Location of fence to be approved by Community Development staff and compatible with the Highway Overlay Design Standards recommendations, but there shall be some plantings between sidewalk and fence,

- Provide one bench and trash receptacle at the intersection and place the second bench and trash receptacle along Bethany Road pedestrian entrance sidewalk that aligns with CVS entry drive,
- Step back fence along Bethany Road pedestrian entrance sidewalk that aligns with CVS entry drive to create entrance feature/pedestrian area/seating area,
- Board suggests entire site be paved with concrete in lieu of asphalt,
- Board suggests reducing height of light poles to maintain residential feel.

- 2nd: Terry Herr
- Vote: 4-0, Motion passed

6) **Building plan review:** Braeburn, McFarlin Lane, Michelle Horstemeyer

- Motion to approve with conditions: Kathi Cook
- Conditions:
 - Revise elevations on building plans to meet overlay requirements for continuing materials to side and rear,
 - Material should be added; No less than what was submitted to DRB,
 - Alternate the style of garage doors,
 - The rear fence shall be composite wood,
 - Porches shall be a minimum of six feet deep,
 - If front is 100% brick, Board will allow a reduction on the side to a minimum of 60% brick in a logical design application; Rear shall remain 100% brick.
- 2nd: Vince Pisano
- Vote: 4-0, Motion passed

7) Other business

8) Adjournment