



**ACTION REPORT  
DESIGN REVIEW BOARD  
FEBRUARY 1, 2011**

- 1) Call to order and Pledge
- 2) Introduction of Board Members
  - Members present: Jim Brown, Kathi Cook, Terry Herr, Mark Mekes, Bruce Smitherman
- 3) Approval of January action minutes
  - Motion to approve: Kathi Cook
  - 2<sup>nd</sup>: Mark Mekes
  - Vote: 4-0, 1 abstained, Motion approved
- 4) **Building plan review:** Bethany Gas Station, Bethany Road & Highway 9, Mehdi Khah
  - Motion to approve with conditions: Kathi Cook
  - Conditions:
    - (a) Approval for building only. Applicant to return with drawings/bids for canopy,
    - (b) No stripes on metal fascia around building or canopy,
    - (c) Signage on building/canopy shall be per Ordinance,
    - (d) Double the width of the dormers,
    - (e) Attach the dumpster enclosure to the main building,
    - (f) The dumpster enclosure gates shall be, at least, as tall as the dumpster,
    - (g) Submit canopy options (details and bids) to Staff, to be forwarded to Board,
    - (h) Lighting to be per Highway 9 Overlay requirements,
    - (i) Find another alternative for plantation shutters over sidewalks,
    - (j) Find another alternative for roof ladder, which will allow a continuous roof
  - 2<sup>nd</sup>: Jim Brown
  - Vote: 5-0, Motion approved
- 5) **Building plan review:** Milton Montessori School, 13100 Morris Road, Stewart Carlisle
  - Motion to approve with conditions: Kathi Cook
  - Conditions:
    - (a) Changes to exterior materials as submitted--\_\_\_\_\_ brick, Sandstone CMU,
    - (b) Continue CMU wainscoting up to windowsill,
    - (c) Top CMU with a brick rowlock course; modify to align with windowsill,
    - (d) Brick and CMU mortar to match CMU color,
    - (e) CMU shall be laid with stacked bond pattern.
  - 2<sup>nd</sup>: Mark Mekes
  - Vote: 5-0, Motion approved
- 6) **Building plan review:** Office/Storage trailer, NTB Tires, 12992 Windward Village Pkwy
  - Motion to approve with conditions: Kathi Cook
  - 2<sup>nd</sup>: Bruce Smitherman
  - Vote: 4-0, Motion approved

- 7) **Courtesy review:** V11-001, 735 Brickwood Lane, Mark Kubik
- Request to allow an attached garage to encroach into the side yard setback
    - Comments:
      - (a) All homes seem to have side loaded garages,
      - (b) Applicant will have to prove hardship to BZA,
      - (c) If HOA has no objections, Board has no objections.
- 8) **Courtesy review:** Bethwell Community Center Renovation, 2695 Hopewell Road, Cyndee Bonacci
- Comments:
    - (a) Adding 2 gables over the front will add interest, and make the building look more residential; The long, receding shallow roof is probably not going to give you the look you want,
    - (b) May have to raise awning over side entrance, new door looks to be too tall since it now swings out,
    - (c) Board approves of Antique White for building and tan color (Down Home),
    - (d) Check to see if choose colors are compliant with Overlay,
    - (e) Porch edge should extend to edge of roof,
    - (f) Match playground equipment to building colors (browns and greens ok)
- 9) Other business
- Election of 2011 officers—deferred until March meeting
- 10) Adjournment