



### As-Built Plans Checklist

(An as-built is required of all developments of 3 lots or more)

Project Name: \_\_\_\_\_ Tax ID #: \_\_\_\_\_

Project Number: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed By: \_\_\_\_\_ Telephone: \_\_\_\_\_

Please address all items marked with an "X"

Please submit four (4) sets with red-line comments to this office

- \_\_\_ 1. Signature of the City Construction Inspector and field acceptance of as-builts is required prior to approval of as-builts.
- \_\_\_ 2. As-Built Submittal Form completed
- \_\_\_ 3. Landscape and Tree Protection approval required before approval of as-builts.
- \_\_\_ 4. Public Works, Traffic Division approval required before approval of as-builts.
- \_\_\_ 5. Professional Engineer and Professional Land Surveyor seal and signature on As-Built drawings PE certificate required for stormwater facilities. Indicate engineer's name, address, phone number. Dates of revision shall be included and plans shall be signed and sealed by a Professional Engineer.
- \_\_\_ 6. Fulton County water as-built approval required
- \_\_\_ 7. Fulton County sanitary sewer as-built approval required
- \_\_\_ 8. Erosion Control inspection approval required before approval of as-builts.
- \_\_\_ 9. List project name including a.k.a.'s, Milton or Fulton County Land Disturbance Permit (L.D.P.) number.
- \_\_\_ 10. Include address and Building Permit number on all non-subdivision projects.
- \_\_\_ 11. Stormwater facilities shall have proposed and as-built contours shown on separate full SRO pages within the as-built set. Top of dam spot elevations shall also be shown. Provide City Engineer certification form.
- \_\_\_ 12. Depict Land Lot, Districts, Section, City, and County.
- \_\_\_ 13. List owner's name, address, and telephone number.
- \_\_\_ 14. Scale shall be 1" = 20'. The As-Built submittal shall be on 24" x 36" sheets and include a location map.
- \_\_\_ 15. Street names shall match that of the final plat and be reserved through Zoning.
- \_\_\_ 16. Show all adjacent property lines, subdivisions, and existing buildings.
- \_\_\_ 17. Show location of all burn pits with distance from lot lines. (Bury pits not allowed)
- \_\_\_ 18. Show all pipe crossings (storm drainage, sanitary sewer, water, and sewer laterals) on plan and profile views. Overlay as-built and proposed lines.
- \_\_\_ 19. Indicate type of pipe, size, slope, and length of sanitary, storm sewers, and water.

- \_\_\_\_ 20. All manholes indicated with identification, station number, top elevation, invert elevations (in and out).
- \_\_\_\_ 21. Shade ALL easements (sanitary and storm) dedicated to Fulton County or Milton. All public easements must be recorded and clearly show as such
- \_\_\_\_ 22. Provide roadway compaction reports, as required by inspector on all pipe installation and utility crossings not bored.
- \_\_\_\_ 23. All internal angles in the direction of flow shall be shown on sewer lines. Show and indicate direction of flow on sewer lines.
- \_\_\_\_ 24. Plan and profile of all existing and proposed wastewater pipes with storm and water crossings.
- \_\_\_\_ 25. Sewer laterals shall be provided for each lot. All laterals from street wastewater lines must extend at least ten and one-half (10.5) feet behind back of curb. On commercial projects, show clean-outs at limits of easement.
- \_\_\_\_ 26. Show all storm drainage, including profile of detention pond and all offsite drainage easements.
- \_\_\_\_ 27. Show the following on detention ponds:
- 6 ft. fence, 10 ft. inside access easement, 20 ft. landscape strip around pond, and a 20 ft. access easement leading to pond.
  - Outlet structure with dimensions.
  - Indicate 25-yr. and 100-yr. storm elevations, volume of pond and how detention is provided if no pond is on site.
- \_\_\_\_ 28. Provide Milton Pond Certificate form signed and sealed by Professional Engineer. Show size, length and width of rip-rap at head walls.
- \_\_\_\_ 29. Show R/W and pavement widths. Show all pavement striping and signage. Profile of roadway, indicate As-Built slopes.
- \_\_\_\_ 30. Show all curb and gutter, sidewalk and concrete apron, if applicable.
- \_\_\_\_ 31. Provide engineer's core reports for roadway asphalt pavement.
- \_\_\_\_ 32. All permit revisions/phasing and/or field changes must be submitted and approved prior to final as-built submission.
- \_\_\_\_ 32. Maintenance Surety is required prior to final approval of as-builts.
- \_\_\_\_ 33. Provide electronic copy of files (\*.dwg, \*.raw, \*.asc) for incorporation into City GIS systems.