





# City of Milton

13000 Deerfield Parkway Suite 107 F Milton, Georgia 30004

P:678.242.2500 ~ F: 678-242-2550

1. Fence Permit (if applicable).

## **Review Questions**

**Of the following, please check all that apply to the site.**

- Existing Septic System       Existing Public Sewer       Existing Backflow Preventer
- Proposed Water System Tap       Existing Water Well
- Design Review Board
- Land Disturbance over 5,000 S.F.
- Equipment/pump house
- Proposed Pool House Construction     Bath Fixtures       Bedrooms
- Proposed Equipment/pump house
- New Pool       Pool Renovation
- Part of New Home Construction
- Flood Plain on site
- Detention Pond on site
- State Water Buffer on site

## **Required Pool Installation Plan Items**

**Provide all items listed below. If not applicable, the plan preparer shall note on this checklist, and shall explain by notation on the plans. An incomplete application will not be accepted into the review process.**

### General Requirements

- \_\_\_\_ 1. Three (3) copies of Pool Installation Plan.
- \_\_\_\_ 2. Completed application.

### Plan Requirements

- \_\_\_\_ 1. Maximum sheet size shall be 24" x 36" (min. font size of 0.08).
- \_\_\_\_ 2. Project name and address, land lot, district, and zoning district.
- \_\_\_\_ 3. Owner's name and complete address including zip code.
- \_\_\_\_ 4. Name and telephone number of a "24-hour contact".
- \_\_\_\_ 5. Name/address/phone, point of contact, and contact phone number of plan preparer.
- \_\_\_\_ 6. North arrow, site acreage, and scale of drawing (1"=10 to 1"=40').
- \_\_\_\_ 7. Boundary information including bearings and distances along all property lines.
- \_\_\_\_ 8. Street name.



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- \_\_\_ 9. Building setback lines labeled with dimensions to lot lines.
- \_\_\_ 10. Locations of **all existing structures** (including houses, barns, sheds, landscape and retaining walls, sanitary and storm drainage lines and structures, detention ponds and structures, septic tanks and lines, pools, fences, etc.) with distances to lot lines for all above ground structures.
- \_\_\_ 11. Location of **all proposed structures** (including pool house, equipment and/or pump house(s), pool deck, wooden deck(s), etc.) with distances to lot lines and other proximate structures.
- \_\_\_ 12. Location, size and shape of the pool and the location of drains, overflow drains and back flush discharge.
- \_\_\_ 13. Location of zoning buffers, access easements, and drainage easements, etc.
- \_\_\_ 14. Flood plain note and Flood Insurance Rate Map (F.I.R.M) panel number and effective date. Note should be in the following form:
 

"This site [is/is not] located within a zone [A, AE, shaded zone X] as defined by  
F.I.R.M Community Panel Number(s) 13121C \_\_\_\_\_ for unincorporated Fulton  
County, Georgia. (Use June 22, 1998 map)."
- \_\_\_ 15. Show the 50' undisturbed buffer and the 25' impervious setback of the existing "waters of the state". Encroachment into the 50' buffer or construction in the 25' impervious setback requires the approval of the Board of Zoning Appeals. If you are unsure if the feature on your property is "waters of the state" contact 770.730.6383 to arrange for a site visit.
- \_\_\_ 16. Home Owner's Association approval (if applicable).

### **Utilities and Other Structures (Not Including the House)**

- \_\_\_ 1. If the site includes a septic system, the location of the system must be shown on the plan. Provide Dimensions relating the septic tank, field lines, dosing tanks (if applicable), etc. to the pool. The location of the septic system must coincide with the location shown on the Septic Permit documents. **(Note: a copy of the Septic Permit will be required prior to Pool Permit approval).**
- \_\_\_ 2. Evidence that a back flow preventer exists **(Note: if a backflow preventer does not exist, it must be installed as part of the pool installation and must be shown as proposed on the Pool Installation Plan).**

### **Tree Protection, Stream and River Corridor**

- \_\_\_ 1. Either show all specimen trees located on or proximate to the site or add the following statement to the Site Plan (in bold letters):

**NO SPECIMEN TREES ARE LOCATED WITHIN FIFTY FEET OF THE PROPOSED DISTURBANCE.**

A specimen tree is any hardwood 27" in diameter at breast height (DBH) or larger, any pine tree or other softwood and beech trees 24" DBH or larger, any undestroyed tree (dogwood, redbud, sourwood, etc.) 10" DBH or larger. Removal of or encroachment into the critical root zone (CRZ) of a specimen tree requires approval. The CRZ is one foot radius for each inch DBH as measured from the trunk of the tree. Encroachment into the CRZ or removal of a specimen tree without BZA approval will result in an immediate stop work order and issuance of a citation to appear in municipal court.



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- \_\_\_\_ 2. Show tree save fence at the edge of disturbance and silt fence in front of the tree save fence. "Tree save fence must include "Tree Save Signs" at 100 feet intervals.
- \_\_\_\_ 3. Arborist approval required.
- \_\_\_\_ 4. Show the 50' undisturbed buffer and the 25' impervious setback of the existing "waters of the state". Encroachment into the 50' buffer or construction in the 25' impervious setback requires approval.. If you are unsure if the feature on your property is "waters of the state" contact 770.730.6383 to arrange for a site visit.
- \_\_\_\_ 5. Add the following note to the Site Plan (in bold letters):
- \_\_\_\_ 6. **ARC approval** for all property within 2000 feet of the Chattahoochee River.

### Sediment and Erosion Control

- \_\_\_\_ 1. A delineation of the limits of disturbance and a statement of the estimated square feet of area disturbed. The limits of disturbance are typically shown on a plan by use of a heavy dashed line labeled at "Limits of Disturbance".
- \_\_\_\_ 2. If the limits of disturbance exceed 1-acre, a permit from the Georgia Soil and Water Conservation Commission (GASWCC) will be required. The GASWCC checklist must be completed and submitted with the application. (The plans will be reviewed by Johns Creek for minimum requirements, and if the plans meet the requirements, they will be submitted to GASWCC for review).
- \_\_\_\_ 3. If the limits of disturbance exceed 1-acre, per the requirements of the Georgia Environmental Protection Division (EPD) for National Pollutant Discharge Elimination System (NPDES) permits, a fee of \$40 per disturbed acre shall be paid directly to Johns Creek as the Local Issuing Authority (LIA).
- \_\_\_\_ 4. Existing and proposed topographic contours with adequate spot grades to define drainage.
- \_\_\_\_ 5. Location and type of temporary or permanent soil erosion control measures including, but not limited to silt fence, construction exit, mulching, temporary and permanent seeding, etc.
- \_\_\_\_ 6. Direction of existing and proposed storm water or drainage flow by use of arrows.
- \_\_\_\_ 7. Provide signed copy of the Residential Erosion & Sedimentation Control and Tree Protection Agreement.

### POOL FENCING REQUIREMENTS

Permanent fencing and gated enclosures are required for all pools within the City (separate application required if the pool is not installed immediately proximate to and surrounding the pool).

#### \_\_\_\_ ADD THE FOLLOWING NOTES TO THE POOL INSTALLATION PLAN:

- \_\_\_\_ Permanent fencing and gated enclosures are required for all pools in the city. Fence design shall not produce a "ladder" effect that could aid in unauthorized climbing.
- \_\_\_\_ Pool fences must include at least one gated exit with a minimum width of 36" wide. This exit must open outward and be self-closing and self-latching.
- \_\_\_\_ The minimum height of pool fences must be five feet, and the maximum height of the pool fence shall not exceed eight (8) feet.

\_\_\_\_ Fences and walls used as fences, may not be finished with bright or primary colors. If only one side of the fence is to be finished, the fence shall be constructed with the finished side toward the neighboring property