

Highway 9 Design Guidelines Committee

MINUTES

APRIL 2, 2009

4:00 PM

EXECUTIVE CONFERENCE ROOM,
CITY HALL

MEETING CALLED BY	Alice Wakefield, Community Development Director
TYPE OF MEETING	Regular Meeting
FACILITATOR	Alice Wakefield, Robyn MacDonald, Michele McIntosh-Ross
NOTE TAKER	Robyn MacDonald
TIMEKEEPER	Robyn MacDonald
ATTENDEES	Terry Herr (Milton DRB Chairman), Marie Latta (Disabilities Coordinator), Rick Mohrig, John Bratten, Vic Jones, Adam Orkin, Roger Festa, Breda Hemphill, Rodney Reese, Dennis Potts, Cary Schlenke (guest) Jeff Walker (guest)

Agenda topics

5 MINUTES

APPROVAL OF MINUTES

DISCUSSION	Committee members reviewed minutes from the March 19 th , 2009 meeting	
CONCLUSIONS	The minutes were unanimously approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

10 MINUTES

PHOTO ESSAY – UNDEVELOPED TRACTS

ROBYN MACDONALD

DISCUSSION	Robyn MacDonald presented a map with the major vacant parcels along the Hwy 9 corridor. She pointed out there were only a few large tracts left but that in the future there could be re-development of older buildings like across the street from Wal-mart.	
CONCLUSIONS	N/A	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Staff will continue to inventory vacant tracts along with their corresponding zoning/recommended conditions	Robyn MacDonald	End of April

30 MINUTES

DISCUSSION OF OTHER JURISDICTIONS' DESIGN STANDARDS

ROBYN MACDONALD

DISCUSSION	There were no specific examples of other jurisdictions' design standards. Terry Herr brought a copy of the Birmingham Crossroads Design Guidelines.
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The following categories were decided upon to use as a guide for visual preference surveys:
 Landscape, lighting, signage, architecture, hardscape/paving, amenities. In addition, the committee should look at different types of streets such as a state route undivided, 4 lane divided and a 2 lane undivided. There was also discussion about how much control the city would have with the guidelines along SR 9. Staff stated that Kimley-Horn, the consultant for the Transportation Plan would be presenting some information at the next meeting.

CONCLUSIONS	Members will be submitting pictures of the above categories to review at the next meeting.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Collect various pictures showing streetscapes, landscapes, buildings, etc for a visual preference survey	Everyone	April 16, 2009

30 MINUTES

BRANDING OF STATE HWY 9

ALICE WAKEFIELD

DISCUSSION	Committee members had a lengthy discussion about possible names or branding for the Hwy 9 corridor. It was discussed that there may be different sections with different branding along the corridor. Alice pointed out some of the historic names for the various places in the City of Milton. There was also discussion weather the branding should come first or an overall design theme for the corridor.
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CONCLUSIONS	Although there were some good suggestions of a name for the corridor, a specific conclusion was not made.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

OBSERVERS	Terry Herr and Marie Latta
RESOURCE PERSONS	
SPECIAL NOTES	