

Highway 9 Design Guidelines Committee

MINUTES

JUNE 18, 2009

4:00 PM

EXECUTIVE CONFERENCE ROOM,
CITY HALL

MEETING CALLED BY	Alice Wakefield, Community Development Director
TYPE OF MEETING	Regular Meeting
FACILITATOR	Alice Wakefield, Robyn MacDonald, Michele McIntosh-Ross
NOTE TAKER	Robyn MacDonald
TIMEKEEPER	Robyn MacDonald
ATTENDEES	Terry Herr (Milton DRB Chairman), John Bratten, Vic Jones, Adam Orkin, Brenda Hemphill, Rodney Reese, Dennis Potts, Anna Anton, Tom MacPherson, Rick Mohrig, Diane Palmer, John McMillan, Jeff Walker

Agenda topics

5 MINUTES

APPROVAL OF MINUTES FROM MAY 21, 2009

DISCUSSION	None	
CONCLUSIONS	Unanimously approved minutes.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

15 MINUTES

DISCUSSION OF FUTURE MEETING DATES

COMMITTEE MEMBERS

DISCUSSION	The Committee discussed the frequency of future meetings. In addition, there was discussion how many times they should meet during the summer vacation period.	
CONCLUSIONS	The Committee decided on the following dates to meet: July 23, August 13, August 27, September 10, September 24, October 8, October 22 in the Executive Conference Room from 4:00 pm to 6:00 pm.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Distribute new meeting dates to the Committee.	Robyn MacDonald	Prior to the July 23, 2009 meeting

15 MINUTES

DISCUSSION OF CO-CHAIRS OF THE HIGHWAY
9 DESIGN GUIDELINE COMMITTEE

COMMITTEE MEMBERS

DISCUSSION	Vic Jones and Adam Orkin stated that they had discussions on the phone about their responsibilities. They agreed that Vic would act as Chairperson and Adam would be the Vice-Chair. This was discussed with the Committee and it was unanimously agreed.
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