

# Highway 9 Design Guidelines Committee

## MINUTES

JULY 23, 2009

4:00 PM

EXECUTIVE CONFERENCE ROOM,  
CITY HALL

MEETING CALLED BY	Alice Wakefield, Community Development Director
TYPE OF MEETING	Regular Meeting
FACILITATOR	Robyn MacDonald, Michele McIntosh-Ross
NOTE TAKER	Matt Zyjewski
TIMEKEEPER	Matt Zyjewski
ATTENDEES	Terry Herr (Milton DRB Chairman), John Bratten, Vic Jones, Brenda Hemphill, Rodney Reese, Dennis Potts, Anna Anton, Tom MacPherson, Rick Mohrig, Diane Palmer, Cary Schlenke, Patrick Burns, Heidi Sowder, Robert Gibson

### Agenda topics

5 MINUTES

APPROVAL OF MINUTES FROM JUNE 18, 2009

DISCUSSION	Staff was not prepared with the minutes and would have them available at the next meeting.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Provide June 18, 2009 meeting minutes at the next meeting.	Robyn MacDonald	July 2009

1.5 HOURS

STAFF PRESENTING ROUGH DRAFT OF DESIGN  
GUIDELINES

COMMITTEE MEMBERS

DISCUSSION	<p>Staff let the Committee know that Alice Wakefield would be resigning from her position as the Community Development Director and her last day would be in mid August.</p> <p>In addition, the name of the committee or document should not be replaced with Main Street Milton because the Resolution to create the committee is known as the City of Milton Highway 9 Design Guideline Committee. Any change of the name would need to be initiated by the Mayor and City Council.</p> <p>The Committee and staff reviewed the document up through page 9. There were some minor changes as well as re-wording of the text. Attached is the changes based on the discussions. The changes/additions are shown in bold typeface.</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Both Staff and the Committee will be reviewing the remainder of the document to provide additional input at the next meeting in August. Staff will make the changes recommended by the Committee in the document and forward it to them for review.	Robyn MacDonald	Week before August 13 <sup>th</sup> meeting.