

HISTORIC PRESERVATION COMMISSION

MINUTES

2/09/2011

6:00PM

CITY HALL, EXECUTIVE CONF ROOM

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| MEETING CALLED BY | ANGELA CUTLER RAMBEAU |
| TYPE OF MEETING | HISTORIC PRESERVATION COMMISSION |
| FACILITATOR | ANGELA RAMBEAU |
| NOTE TAKER | ANGELA RAMBEAU, JOAN BORZILLERI |
| TIMEKEEPER | ANGELA RAMBEAU |
| ATTENDEES | TRAVIS ALLEN, JOAN BORZILLERI, NORM BROADWELL, VERONICA BUCKMAN, ANGELA RAMBEAU, PATTI SILVA, KEN SISSON |

AGENDA TOPICS

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ITEM REVIEW OF TRIFOLD BROCHURE TRAVIS ALLEN

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| DISCUSSION | Travis Allen distributed a Publisher version of the brochure with graphics. Suggestions were made (editing, content) by members: work in incentives, FAQ sections, remove all-cap headings, etc. | | |
| CONCLUSIONS | Travis will update brochure and re-send to members for comments. Jason Wright will help with formatting. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
| Travis will update brochure and re-send to members. | Travis | Before 3/11 meeting | |
| Angela will collect paper samples for brochure. | Angela | | |

ITEM APPLICATIONS FOR HISTORIC DESIGNATION ANGELA RAMBEAU

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| DISCUSSION | TWO APPLICATIONS HAVE BEEN SUBMITTED | | |
| <p>Applications:</p> <ul style="list-style-type: none"> Summit School Milton Country Store <p>Packet for each was distributed to members. March meeting will be the joint hearing with City Council invited.</p> | | | |
| CONCLUSIONS | Summit School marker will be in the right-of-way. Unanimous vote to move ahead with both applications. | | |
| ACTION ITEMS | PERSON | DEADLINE | |

| | RESPONSIBLE | |
|---|----------------|----------------|
| 1/26/11 Distribute packet for each Historic Designation application to members (Summit School, Milton Country Store). | Angela Rambeau | 2/11 Completed |
| 2/11 Angela will handle communications to prepare for joint hearing: Advertise in paper 3 weeks, send letters to adjacent property owners, staff report, packets to City Council. | Angela | |

ITEM PROPOSED TEXT CHANGE TO HP ORDINANCE – SECTION ANGELA RAMBEAU
64-2453

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| DISCUSSION | Terms of members to be concurrent with councilperson (or mayor) appointing. | |
| CONCLUSIONS | Motion to approve, Travis, second, Norm. Vote to approve unanimous. | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| N/A | | |

ITEM MISCELLANEOUS ITEMS MEMBERS

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| DISCUSSION | | |
| | <ul style="list-style-type: none"> Historic Markers: Norm indicated Graphics Arts is out of business. Now dealing with Alpharetta Print and Sign. Norm distributed his list of historic sites. Question about demolition of city-owned properties. Demolition goes through the Design Review Board. | |
| CONCLUSIONS | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| 1/26/11 Verify date of next HPC meeting and contact Leigh Burns. April meeting is a possibility. March meeting is the joint hearing. Ok to send Milton HPC documents for Leigh's background. | Joan Borzilleri | 3/11 |
| 1/26/11 Work on a bibliography of history publications. | Norm Broadwell | 2/11 Completed |
| 2/09/11 Research demolition of city-owned historic building. | Angela | |

PENDING ACTION ITEMS:

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|--------------------|----------|
| Send HPC bylaws to City Council for approval. | Angela Rambeau | 4/11 |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| 1/26/11 Distribute a list of properties from survey to members. Excel spreadsheet is fine for now. | Angela | 3/11 |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| 1/26/11 Members should come back with a list of 10 places that would be designated with historical markers. | Members | 3/11 meeting |
| 1/26/11 Develop suggestions for regulations/criteria for an area/property that would be eligible for marker. | Angela Rambeau | Ongoing |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---------------------------|-----------------|
| 1/26/11 Send a copy of the liability insurance policy to members. | Angela Rambeau | 3/11 |
| 1/26/11 Send a copy of the ethics ordinance to members. | Angela Rambeau | 3/11 |

Motion to adjourn: Norm, second, Travis.