

HISTORIC PRESERVATION COMMITTEE

MINUTES

3/11/09

6:00PM

CITY HALL, EXECUTIVE CONF ROOM

MEETING CALLED BY	ALICE WAKEFIELD
TYPE OF MEETING	HISTORIC PRESERVATION COMMITTEE KICKOFF
FACILITATOR	ALICE WAKEFIELD, ANGELA RAMBEAU
NOTE TAKER	ANGELA RAMBEAU
TIMEKEEPER	ANGELA RAMBEAU
ATTENDEES	ALICE WAKEFIELD, ANGELA RAMBEAU, MELISSA HENDERSON, TRAVIS ALLEN, MARK HANCOCK, JOAN BORZILLERI, JAMES FARRIS, W.S. BATES, NORMAN BROADWELL, GORDON HUNTER, JOHN ADAMS, MARCIA O'SHAUGHNESSY

Agenda topics

INTRODUCTION/PURPOSE OF COMMITTEE

ALICE WAKEFIELD, ANGELA RAMBEAU

DISCUSSION	Staff and attendees introduced themselves and gave a little background on their interest in historic preservation.	
	Committee is tasked with formulating the City of Milton Historical Preservation Ordinance, and choosing the Overlay area.	
CONCLUSIONS		
	Staff and the Committee hope to have the Ordinance completed by the fall of 2009.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

HISTORIC PRESERVATION PROCESS

ALICE WAKEFIELD, ANGELA RAMBEAU

DISCUSSION	Introduction to the draft Historical Preservation Ordinance. Angela handed out copies of the Draft Ordinance.	
	Process for establishing the Historical Preservation Commission. Angela handed out outline of process.	
	Discussion of possible historical overlay districts.	
	Discussion of options for creating Design Guidelines.	
CONCLUSIONS	The Draft Ordinance is based on the State of GA model ordinance.	
	The Committee will propose the Crabapple Crossroads area as the City's first HP Overlay.	
	The Design Guidelines will be produced in-house, utilizing resources from the Committee.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review the Draft Ordinance and be prepared to discuss at the next meeting.	HP Committee	4/22/09
Email the Crabapple Overlay to the Committee.	Angela	3/13/09

MEETING SCHEDULE

ALICE WAKEFIELD, ANGELA RAMBEAU

DISCUSSION	When will the next meeting be held?	
Joan Bozilleri stated that she would be attending a Historic Preservation workshop in Cobb County on Saturday, March 14, 2009, and extended an invitation to the Committee.		
CONCLUSIONS	The next Committee meeting will be April 22, at 5:00pm.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send email to committee members.	Alice	
Reserve Executive conference room.	Alice	
Add to City calendar.	Alice	
Post agenda to web/on door.	Angela	

[TIME ALLOTTED]

[AGENDA TOPIC]

[PRESENTER]

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

[TIME ALLOTTED]

[AGENDA TOPIC]

[PRESENTER]

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	