

**MEETING MINUTES
CITY OF MILTON PARKS AND RECREATION
ADVISORY BOARD
Wednesday, February 18, 2009, 11:30 a.m.**

CALL TO ORDER

Meeting was called to order by Mark Reed at 11:40 a.m.

ROLL CALL

Roll call was taken by Mark Reed.

MEMBERS PRESENT

Mark Shaw
Mark Reed
Curtis Mills
Lauren Jackson
Tom Mulroy
Sandra Sheley

OTHERS PRESENT

Scott Stachowski, HYA Certification Officer
Marc Fein, HYA Vice President
Dan Drake, Milton Public Works Director
Brad Chambers, Parks & Rec Advisor
Linda Blow, Projects Coordinator

Quorum announced by Brad Chambers.

APPROVAL OF MEETING AGENDA

Motion to accept meeting agenda was made by Sandra Sheley, seconded by Tom Mulroy. The vote was unanimous and the motion carried.

APPROVAL OF PAST MINUTES

Motion to approve minutes of January 27, 2009 by Mark Reed, seconded by Sandra Sheley. The vote was unanimous and the motion carried.

NEW AND UNFINISHED BUSINESS

- **Discussion of review of Parks & Recreation Comprehensive Assessment and Proposal.**
 - City Manager, Chris Lagerbloom, gave a brief synopsis of his review of the Parks & Recreation Comprehensive Assessment and Proposal procedure and the choices made. There were four responses. After reviewing the input from all four firms, he chose the same top two that were chosen by those who interviewed them. Interviewers were: Brad Chambers; Dan Drake; Rick Pearce and Kirk Franz from Johns Creek P&R.

- The chosen firm will be working on assessment of Parks & Rec in Milton. Design work will not be addressed at this time.
- Mark Reed advised that he met with Rick Pearce, Milton Staff Procurement Coordinator and Brad Chambers, Milton Staff Parks & Rec Advisor and was educated on the procedure they followed in the interviews of the firms.
- Mark Reed also called an Alpharetta Parks & Rec Board Member and discussed how they interacted with staff and the Council. He was advised that the role of the Parks & Rec Board is one of an advisory capacity.
- Curtis Mills did not agree with the process of choosing a firm being accomplished by staff alone. He thought the Board should also have input but said he would go along with the group.

Motion and Vote: A motion was made by Sandra Sheley to support City Staff's decision in the selection process of a Parks & Rec Comprehensive Assessment firm. Lauren Jackson seconded. The vote was unanimous and the motion carried.

- Discussion of reciprocal proposal between City of Milton and City of Alpharetta to allow waiver of non-resident fees for the Milton High School Feeder Teams that play on the facilities in both cities Chairman Reed.
 - After discussion, it was agreed to omit the wording on reciprocal proposal until further investigation of this issue was made. The second portion of this item had a deadline of Feb. 24th and there being no disagreement to that portion; a motion was made and carried on the section as stated below.
 - Dan Drake is to check with Alpharetta to see what their fee amount is at the present time. If it is less than \$1,000, Dan will seek direction from the Board.

Motion and Vote: A motion was made by Sandra Sheley as follows: Motion to allow waiver of non-resident fees for Alpharetta residents for the Milton High School Feeder Teams that play in the City of Milton if concurrently approved by the City of Alpharetta. Tom Mulroy seconded. The vote was unanimous and the motion carried.

- Discussion of Hopewell Youth Association Agreements and HYA's adherence to the Agreements.
 - There are two agreements with HYSA. One deals with the Recs Teams and the other with the Travel Teams.
 - Board has issues with the schedule of travel teams being considered before the Rec teams.
 - HYA representatives explained in detail how they schedule the teams on the fields. A brief presentation was distributed showing the history and present day schedules for the four ball fields. [Attached]
 - Mark Shaw suggested that HYA advise parents when they sign up the little guys that there is a possibility of late night practices [8:00 p.m.].
 - Dan Drake suggested that HYA come back to the Board in April or May wherein details of the travel team selection and time allocations can be discussed in detail. He also suggested that a Board sub-committee be formed at the March meeting to work on amenable resolutions to these issues. Meanwhile, since the season has already begun and schedules are in place, there will be no changes made this year.

- All Board members were in agreement that HYA was adhering to the agreements to the best of their abilities at this time.
- Discussion of Vice-Chair and Vote
 - Curtis Mills nominated Mark Shaw as Vice Chair. Mark Reed seconded. The vote was unanimous and the motion was carried.

REPORTS OF COMMITTEES

- There were no reports

CITY STAFF REPORTS AND COMMUNICATIONS

- Agenda items were not addressed at this meeting due to time constraints.

OTHER BUSINESS

- Lauren Jackson distributed copies of information she received from Fulton County on Park Facilities & Amenities in Milton. She also included information on a Master Plan for Birmingham Park. [Attached]

NEXT MEETING DATE

- Thursday, March 19th, 11:30 a.m.

LOCATION OF MEETING

- The location of the meetings will be the Executive Conference Room in the City Manager's office.

ADJOURNMENT

Motion and Vote: Sandra Sheley made motion to have meeting adjourned. The motion was seconded by Mark Reed. The vote was unanimous and the motion carried.

After no further business, the City of Milton Parks and Recreation Advisory Committee meeting adjourned at 1:45 pm.

DATE APPROVED: _____

APPROVED BY: _____

 Mark Reed, Chair
 Milton Parks & Recreation Advisory Board