

**MEETING MINUTES
CITY OF MILTON PARKS AND RECREATION
ADVISORY BOARD
Thursday, August 20, 2009, 11:30 a.m.**

CALL TO ORDER

Meeting was called to order by Mark Reed at 11:30 a.m.

ROLL CALL

Roll call was taken by Mark Reed

MEMBERS PRESENT

Mark Shaw
Mark Reed
Lauren Jackson
Sabrina Moore

OTHERS PRESENT

Leon Cole

Quorum announced by Mark Reed.

APPROVAL OF PAST MINUTES

The July Minutes were not available for approval. Deferred to next meeting.

PUBLIC COMMENT

Mr. Leon Cole read a letter to the board.

NEW AND UNFINISHED BUSINESS

- Sabrina Moore asked for clarification about the Board & Brad Chambers' relationship and accountability and how Brad Chambers and City of Milton communication is defined. The PRAB is seeking direction on how to work with City on a forward looking timetable and Sabrina was asking for understanding for the present and also for the future.
- Mark Reed- Board is forward thinking and no city direction has been made. We don't manage anything and we have no operational oversight but we are functioning as if that is our duty. Creates confusion.
- If CPAC recommends a low growth scenario as they have outlined @1.3% growth per year (300 people net gain per year) until 2030 then how will there ever be a budget for Parks and Rec as the costs to just meet CPI and pop growth for the services we have will be difficult to meet.
- Current rev is \$20 million with \$17 expenses. Not much for reserves and other programs

This is accurate based on preliminary financial model that CPAC is developing

- Budget question still not clear \$1.2 million is a project budget item and open until project complete. It came from the Special Services District Funds of which Milton received \$4.1 million. The balance is earmarked for other budget expenditures. What can it be used for (i.e. only land acquisition or ..?) is still not clear.
- Mark Shaw suggested we request a written statement from the City which addresses slow growth/no growth, do growth projections and program needs match for sustainability and if not how to accomplish that, define how to create superior park with no growth model (\$\$)
- It was agreed that all members present want to define the Strategic Objectives for our Board. Document should ask specific questions about:
 1. short and long term scenarios (low growth = what type of programs and average growth = what types of programs)
 2. \$\$\$ tax rev from tax digest or bonds or both
- Stacy Ingles, City Finance Manager joined at 12:30 for 30 minutes. She confirmed there is no money in budget for 2010 for Parks and Rec beyond the \$1.2 million currently allocated for capital projects. She also confirmed there is no finance committee but that one would be created. At meeting date all department heads were compiling info to balance budget and the next steps were for City Council to read it and 9/23 for adoption of budget. She also lamented the tax digest was experiencing severe shortages and though many developers want to pay they simply cannot.
- Stacy left and the committee decided the questions about programs required an accurate needs assessment and also a proforma. Which brought us back to the question-- what are we here for and who would sponsor and pay for a needs assessment etc...? Is this something we should direct Brad to do?

CITY STAFF REPORTS AND COMMUNICATIONS

OTHER BUSINESS

NEXT REGULAR MEETING DATE

Thursday, September 17, 11:30 a.m.

LOCATION OF MEETING

- The location of the meetings will be the Executive Conference Room in the City Manager's office.

ADJOURNMENT

Motion and Vote: Sandra Sheley made a motion to have the meeting adjourned. The motion was seconded by Mark Reed. The vote was unanimous and the motion carried.

After no further business, the City of Milton Parks and Recreation Advisory Committee meeting adjourned at 1:30 pm.

DATE APPROVED: 9-17-09



Mark Reed, Chair
Milton Parks & Recreation Advisory Board