

**MEETING MINUTES
CITY OF MILTON PARKS AND RECREATION
ADVISORY BOARD
Thursday, October 15, 2009, 11:30 a.m.**

CALL TO ORDER

Meeting was called to order by Mark Reed at 11:50 a.m.

ROLL CALL

Roll call was taken by Linda Blow.

MEMBERS PRESENT

Mark Shaw
Mark Reed
Lauren Jackson
Sandy Sheley
Curtis Mills

OTHERS PRESENT

Scott Stachowski, HYA
Linda Blow
Linda Matthews

Quorum announced by Mark Reed.

APPROVAL OF PAST MINUTES

Sandy Sheley made a motion to approve minutes of the September 17th meeting, after recommended changes were made, and seconded by Mark Reed. The vote was unanimous and motion carried.

PUBLIC COMMENT

No public comment at this meeting.

NEW AND UNFINISHED BUSINESS

- a) Discussion of meeting start time: It was decided that the committee will meet the third Tuesday of each month at 5:30 p.m. Mark Reed made the motion and Sandy Sheley seconded. The vote was unanimous and motion carried.
- b) Parks & Recreation Mission Statement Final Review: Mark Reed submitted the Mission Statement with suggested changes. Mark Reed made a motion to accept the Mission Statement and Curtis Mills seconded. The vote was unanimous and motion carried.
- c) Update on Parks & Rec Director position: Discussion ensued and all agreed that their priority was to help define the scope of the needs assessment. The Committee was advised that the Cities of Alpharetta and Roswell had these documents. Scott

Stachowski offered to obtain a copy from Alpharetta and Mark Reed will obtain a copy from Roswell.

- a. Mark Reed spoke to Chris Lagerbloom prior to this meeting via telephone and was advised the Brad Chambers had been offered to work on a month-to-month contract basis until a new Parks & Rec Director was hired. Brad's priorities will be:
 - i. To complete the EDAW assessment;
 - ii. To begin the needs assessment;
 - iii. To work with HYA; and
 - iv. To work with the P&R committee.

- b. The Committee agreed to create a timeline to use as a guide for forming a list of recommendations regarding the needs assessment:
 - i. Gather the information;
 - ii. Scope out objectives – what needs to be accomplished;
 - iii. Define groups in the community;
 - iv. Send information to Curtis Mills who will create a spreadsheet.

- d) City web-site discussion: Lauren Jackson had been talking to Lifetime Fitness regarding a proposal for Milton citizens. Lifetime agreed to host two weekends of open house for citizens to visit their venue in an open house environment. Lauren requested from the City Manager that this announcement be placed on the City web site and her request was denied. She was given the reason that because Lifetime Fitness was a business, the City could not promote any business on the website. Linda Matthews was going to check on the basis for the denial and report back to Lauren.
- e) Update on FBOE partnership with City on fields: During Mark's discussion with Chris Lagerbloom, Mark was advised that the matter was in the FBOE's hands. Lauren added that in her discussions with Matt Marietta she understood that Matt had addressed the FBOE regarding (1) Hopewell Middle School fields for baseball and (2) the Birmingham Falls rectangle field. FC wants quid pro quo. This is the status to date.
- f) Update on field lease opportunity: Discussion on the lease of soccer fields off 140 – Arnold Cox Mill. Lauren Jackson created a spreadsheet and presented it to a council person showing the rental income to be made on a lease payment basis.
- g) Report re: discussions w/Alpharetta P&R re: agreement on fees for high school feeder teams: Tom Mulroy was not present to discuss and the item was tabled.

REPORTS OF COMMITTEES

- a) It was mentioned again that someone should be attending the HYA meetings. Mark Reed will follow up with Chris Lagerbloom as to who that should be. Also, Mark will ask Chris when monies will be available for Hopewell as stated in their agreements.

CITY STAFF REPORTS AND COMMUNICATIONS

None

OTHER BUSINESS

NEXT REGULAR MEETING DATE

Tuesday, November 17th, 5:30 p.m.

LOCATION OF MEETING

- The location of the meetings will be the Executive Conference Room in the City Manager's office.

ADJOURNMENT

Motion and Vote: Sandra Sheley made a motion to have the meeting adjourned. The motion was seconded by Mark Reed. The vote was unanimous and the motion carried.

After no further business, the City of Milton Parks and Recreation Advisory Committee meeting adjourned at 1:30 pm.

DATE APPROVED: 11/17/09



Mark Reed, Chair
Milton Parks & Recreation Advisory Board