



MINUTES

Trash and Recycling Advisory Committee (TARA)

City of Milton Solid Waste Management Plan Kick-Off Meeting

Date: September 4, 2008

Time: 6:00 p.m. – 8:00 p.m.

Attendees: Kathy Reed, Keep North Fulton Beautiful
Brian Warren, Custom Disposal
Charles Slade, Community Waste Services
Marc Arrington, Julie Zahner-Bailey's appointee
Felicia Houston, Alan Tart's appointee
Julie Pinckney, Tina D'Aversa's appointee
Dan Drake, Director of Public Works, City of Milton
Courtney Reich, Ecological Planning Group (EPG)
Ed DiTommaso, Ecological Planning Group (EPG)
Vic Jones, Jones Consulting Group

Discussion Items:

1. The meeting began with introductions and ground rules:
 - a. The TARA Committee is comprised of seven (7) appointees from Mayor and City Council, one (1) representative of Keep North Fulton Beautiful, two (2) waste haulers, one (1) representative from Waste Management, one (1) City staff representative, and three (3) members of the consultant team for a total of 15 members.
 - b. On matters requiring a vote, the City Staff representative and the consultant team will abstain.
 - c. The committee will be represented to City Council by the Chairman and/or the Vice Chairman.
 - d. Attendees were encouraged to print out material emailed to them prior to the meeting.
 - e. Subsequent meetings will begin with approval of meeting summaries from the previous meeting.
 - f. Contact information for the attendees is attached at the end of these minutes.
2. Ed presented Solid Waste Planning 101, which provided an overview to the planning process. The Powerpoint presentation will be emailed to attendees.
3. Courtney referred to the Draft Public Participation Plan and walked the group through the document.
4. The Department of Community Affairs only requires that the City provides a minimum of two public meetings. The City of Milton has committed to a higher level of involvement.
5. Dan pointed out that, on Page 2 of the document, the following two strategies should be removed: Opinion Survey and Cable Channel.
6. Courtney continued to discuss the meeting strategy described in the Public Participation Plan.
7. Meetings will be held on the first Thursday of every month from 6:00 PM to 8:00 PM.
8. Communications amongst the committee members between meetings may most effectively be addressed through email; thus communication amongst the committee members is not restricted to the meetings. This would not be a violation of the intent to be "open to the public".
9. Documents distributed for review should ideally be marked up using "Track Changes" in Word. Simply save the document with your initials on the end of the file name and reply to all members. However, any way revisions can be submitted, they will be accepted.
10. The consultant team and Dan reiterated that these meetings and all discussions taking place in these meetings are open to the public and the general public is welcome to attend.
11. Kathy mentioned some materials on recycling from EPA from a recent workshop she attended that serves as good supplemental material. The link is www.epa.gov/region4/recycle.
12. For additional information, an EPA Region 4 Contact: Robin Billings 404-562-8515 (Mobile).

13. The City will be sending out letters to registered waste haulers to request information needed to generate the waste stream analysis.
14. Marc would like to see this committee: 1) address the traffic related to the various waste haulers; 2) address enforcement of the City's policies; and 3) examine what the older cities are doing well.
15. As the Committee proceeds through this planning process, consider addressing Garbage, Recycling, and Waste Trimmings individually.
16. The committee voted Marc Arrington as the Chairman of the Committee and Kathy Reed as the Vice Chair.
17. Meeting adjourned at approximately 8:00 PM.

Next meeting: October 2, 2008.

Action Items:

- Ed is to email the Powerpoint presentation to TARA members.
- EPG to have information posted on the website prior to next meeting.
- Marc Arrington to provide information on specific certification programs or grants that will help identify certain goals required to attain those certifications.
- All comments on the Public Participation Plan should be submitted as soon as possible so this document can be finalized.
- EPG to distribute the Waste Stream Analysis the week prior to the next meeting (9/25/08).
- Ed will be distributing the Litter Ordinance and "Chapter 17: Public Works (Garbage and Solid Waste)" for review before next meeting.
- Kathy will be sending Public Education information to Ed.
- The Committee should be thinking about goals for waste reduction, but the calculations for the Waste Stream Analysis will be based on 25% reduction over the next 25 years.
- Kathy will provide input for the letter to waste haulers to list out information needed to generate the waste stream analysis.

CONTACT INFORMATION

NAME	ORGANIZATION	EMAIL
Courtney Reich	EPG	courtneyreich@ecologicalplanning.net
Ed DiTommaso	EPG	edditommaso@ecologicalplanning.net
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Marc Arrington	Milton Grows Green / Julie Zahner-Bailey	marc@williamarrington.com
Kathy Reed	Keep North Fulton Beautiful	kathyreed@keepnorthfultonbeautiful.org
Brian Warren	Custom Disposal Service	brian@customdisposal.com
Julie Pinckney	Tina D'Aversa	Julie.pinckney@aig.com
Felicia Houston	Alan Tart	fhouston@callidussoftware.com
Charles Slade	Community Waste Services	cslade@cwsotfga.com